HOPE COMMUNITY ACADEMY

720 Payne Ave
Saint Paul, MN 55130
Phone: (651) 796-4500
Email: contact@hope-school.org
Website: www.hope-school.com

HOPE Community Academy Board of Directors Retreat`
Thursday, July 31, 2025 (8:00AM – 4:30PM)
Conference Room

8:00 - 8:30	**Breakfast** ● Greetings and Welcome ● Review of Agenda	All Don
8:30 - 9:00	Introductions… Ice Breaker	Patchia
9:00 - 10:00	Board Roles & Responsibilities ● Rules of Engagement ● Intro to Egnyte & Board Manual ● Bylaws, Mission, and Vision Intro Robert's Rules	Board Brian
10:00 – 10:10	**Break**	
10:10 – 10:30	Understanding Governance & Management	Board
10:30 – 11:30	What Governs Charter Schools ● Policies, Statutes & Laws ● Authorizer: Univ of St Thomas ● Our Advisors: Legal / Financial	Board
11:30 – 12:00	Charter School Finances	Board
12:00 – 12:30	**Lunch** with available 12-month staff	All
12:30 – 1:00	**Team Building Activity:**	Patchia
1:00 – 1:30	Board Business ● Seating of Reona ● Board Election: Treasurer ● Review of Committee Charters ● Elect Committee Chairs & Select Committees ● Choose Standing Meeting Dates/Time/Location	Board

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1:30 – 2:30	ED Hiring Process – Board Role	Katie Kruger, HR
2:30 – 2:40	**Break**: **Bring & share a family snack/dessert**	
2:40 – 3:00	ED Updates ● Employee Handbook Adoption ● MN Zej Zog Contract	EDs/Don
3:00 – 3:30	The Year Ahead: ● Hiring a New ED – ED Performance Review Process ● UST Contract Renewal Process ● Strategic Plan 3+1	EDs/Don
3:30 – 4:00	Board Development Plan Review of Board Self Review Board & Committee Goals	BOC Chair
4:00 – 4:10	Wrap Up & Look Ahead	Don

Adjournment:

Next Meeting: **TBD**